

# Students

The nursery is committed to sharing good practice with those wishing to pursue a career in childcare. Therefore, students will be welcomed to join our staff team and gain work experience within our nursery. We welcome the chance to encourage training.

Students are expected to be associated with a recognised child-related course, or on occasions, pupils from local secondary schools on work experience. Placements will be offered after discussions with the appropriate tutors and close links have been established with the college or school.

On their first day students will receive their student induction and nursery tour. At this time students will have the opportunity to read and discuss all nursery policies.

- All students will have registered with the Protecting Vulnerable Groups (PVG) check before their placement begins
- Students will be supervised at all times by a member of staff assigned to them and will not be left alone with the children
- Students will be supported to understand nursery policies
- We require students to keep to our confidentiality policy
- It is expected that during the student's placement, their tutor will visit the nursery or have verbal communication with the students mentor to receive feedback about the student's progress
- Students will be offered support and guidance throughout their placement and given constructive honest feedback in respect of their performance. Staff will respect individual students' needs and abilities
- An accurate evaluation of ability and performance for both students and training providers will be provided and the nursery will support students who are experiencing difficulties with action plans if needed
- To maintain parent partnerships, parents will be informed when students are present in the nursery e.g. via the parent noticeboard. Wherever possible this will be accompanied by a recent photograph of the student.

All students on placement must adhere to the same codes of conduct as permanent staff and this also applies to timekeeping and dress codes. Confidentiality must be maintained at all times. Students are assigned to a member of staff who will supervise their work. All students are encouraged to contribute fully to the nursery routine and to spend some time in each area. Students must not be left alone with children and they should only be allowed to change nappies when supervised.

National Care Standards- Confidence in staff, Standard 12  
Well-managed service, Standard 14

Signature	Position	Date