

### Gate

Could all parents please ensure that the nursery gate is securely locked.

This has been drawn to parent's attention in both the newsletter and individual letters sent home however the gate is still being left unlocked on a regular basis. Regardless of whether the children are indoors or outdoors all parents must ensure that the gate is locked at all times.



### Learning Stories

Your child will be receiving their Learning Story home in January. If you would like to add any achievements your child has made outwith nursery it would be greatly appreciated as this gives your child the opportunity to share such experiences with their friends. It also gives you a chance to speak with your child regarding experiences they have been involved in at nursery. Please remember however that the learning stories are a personal document which only records their achievements, all other planning and experiences your child has been involved in are recorded in their group floorbook, which you can have a look at any time.

Staff would appreciate if you could keep the learning stories no more than a week to allow them to keep up to date with filing

### Doorbell

Could all parents please be aware that you must press the doorbell button in straight and ensure the green light comes on for the doorbell to ring.

### Policy

Please find attached a copy of our Confidentiality Policy. We would welcome any comments or suggestions you may have regarding this policy, please feel free to speak to a member of staff.



### Reception

For health and safety reasons could all parents please refrain from sitting their child on reception.

### Healthy Recipe

Please find attached a copy of a healthy recipe for you and your child to make and enjoy.