

Accident or Children Who Become Ill at Nursery

Major accident

At all times the staff must wear protective clothing, (disposable aprons and gloves).

1. The manager will assess the situation and decide whether the child can wait for the parent/main carer to come.
2. If the child needs to go straight to hospital an ambulance will be called. Then the parent/main carer will be contacted and arrangements will be made to meet the parent/main carer at the hospital. A member of staff will accompany the child to the hospital, but will not sign for any treatment to be carried out.
3. If the child can wait for the parent/main carer to come, then the parent/main carer will be contacted and the child will be made as comfortable as possible. A member of staff will stay with the child until the parent/main carer arrives. It will then be for the parent/main carer to decide whether to go to the hospital or not.
4. A report of the accident will then be recorded on an accident sheet which must be signed by the parent and two members of staff.
5. A copy of all signed accident or incident sheets must be given to the parent.

Minor Accident

At all times the staff must wear protective clothing, (disposable aprons and gloves).

1. The injury is assessed by a member of staff and if necessary the manager is called.
2. The injury is then treated.
3. The child is then resettled back into the base room and observed.
4. The accident/incident is then recorded on an accident sheet.
5. Parent/Carer to be informed of accident/incident and accident sheet to be signed by Parent/Carer.
6. A copy of all signed accident or incident sheets must be given to the parent.
7. Accident sheets will be checked on a monthly basis to ensure a pattern is not developing.

National Care Standards- A Safe Environment, Standard 2
 Health and Wellbeing, Standard 3
 Well-managed Service, Standard 14

Signature	Position	Date of review